

Document Title: Accreditation Body Approval/Re-approval Process	Document Number: QFP-016
Owner: Oversight Work Group (OSWG)	Revision: 2.0
Approved by: Oversight Work Group (OSWG)	Effective Date: TBD

1. POLICY

Accreditation Bodies seeking recognition by the TIA QuEST Forum require approval.

2. PURPOSE

The purpose of this document is to define the process for Accreditation Body approval and re-approval.

3. SCOPE

All Accreditation Bodies

4. RESPONSIBILITIES

The Oversight Working Group is responsible for the content and implementation of this process.

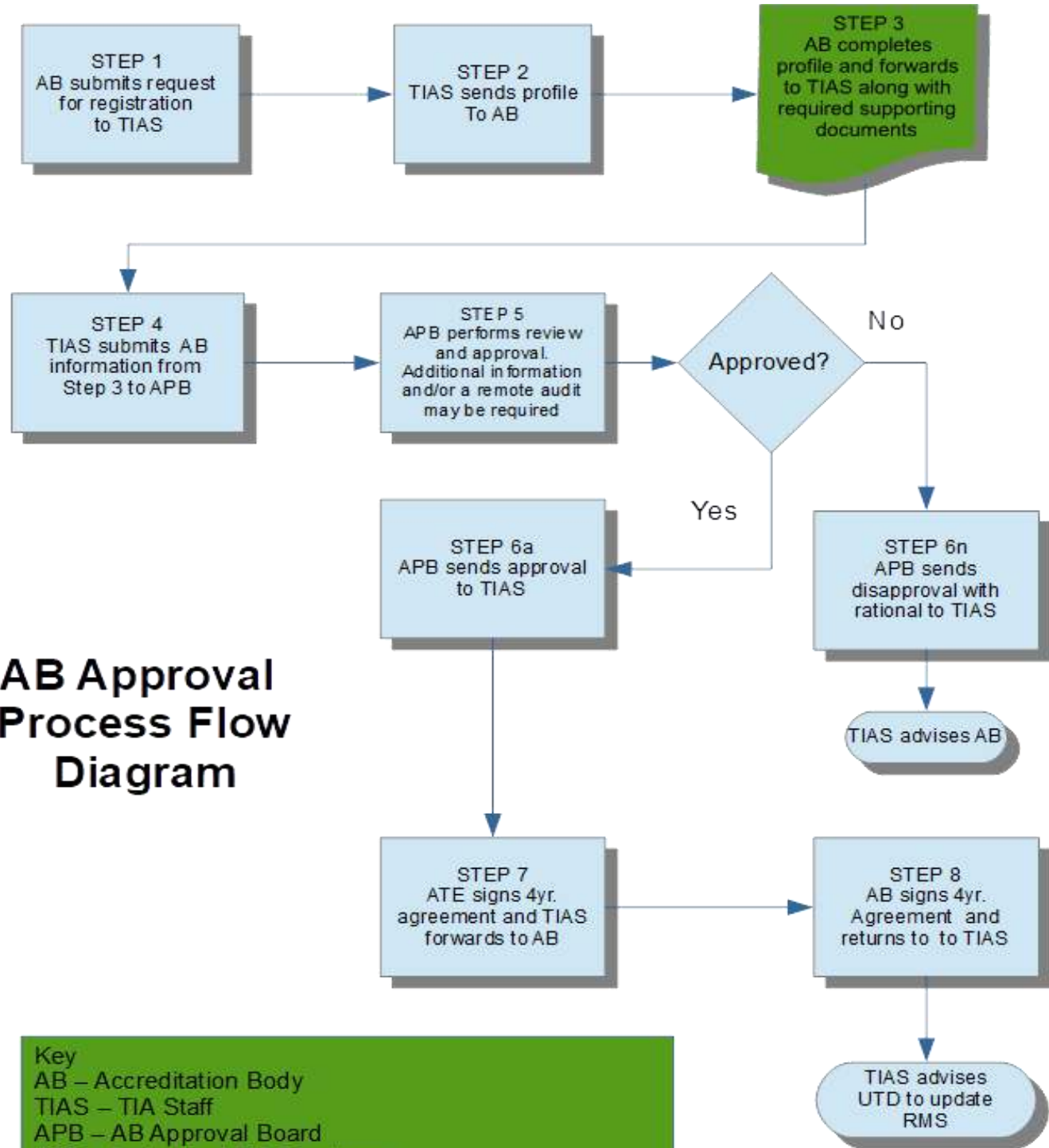
The AB Approval Board, Oversight Work Group and TIA QuEST Forum staff are responsible for keeping all information generated by this process confidential and restricted.

5. REFERENCES

- ATE – Authorized TIA Employee TIAS – TIA Staff
- OSWG – Oversight Working Group
- AB – Accreditation Board
- CB – Certification Body
- RMS – Registration Management System
- APB – AB Approval Board

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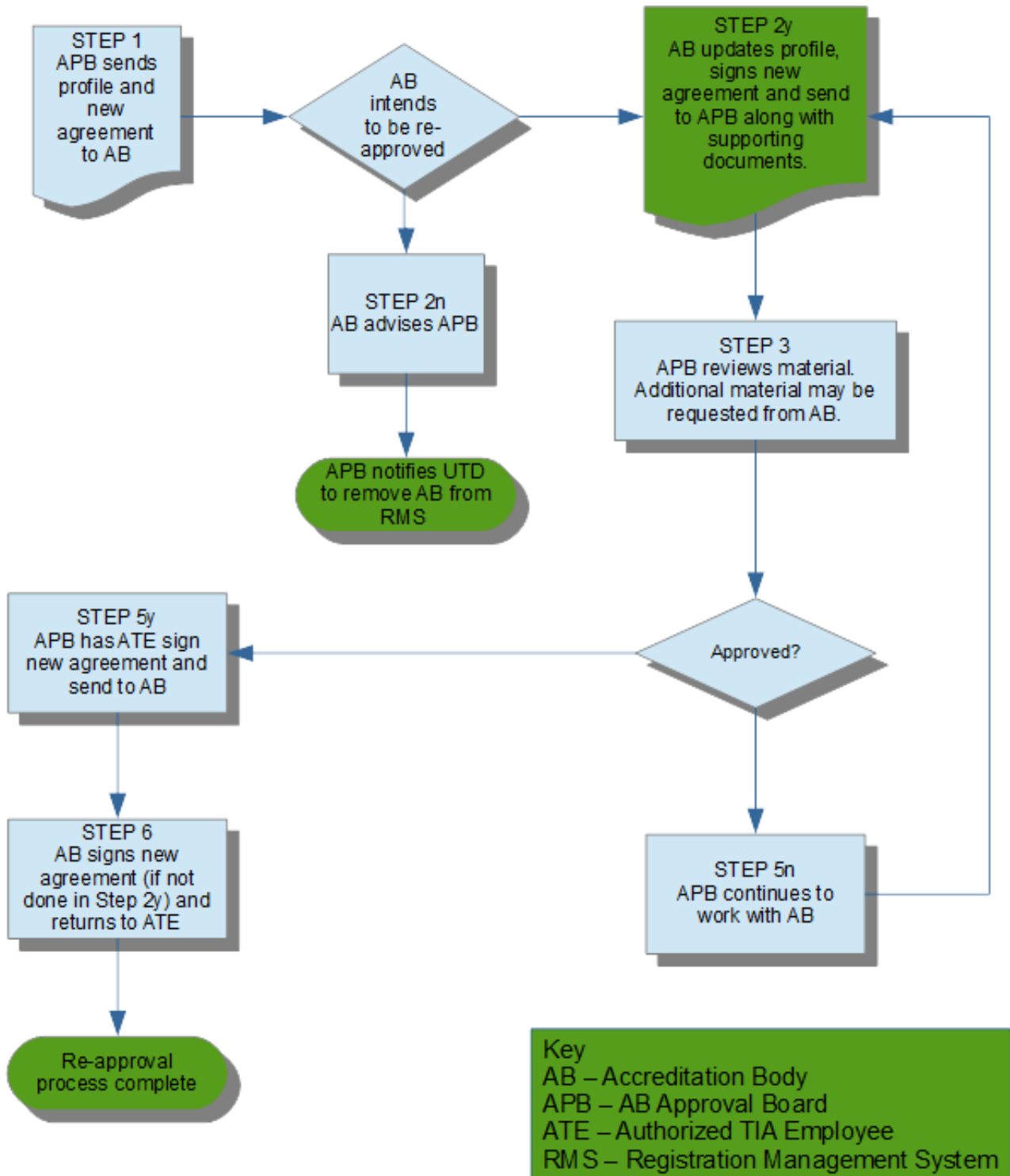
6. PROCEDURE



AB Approval Process Flow Diagram

Key
 AB – Accreditation Body
 TIAS – TIA Staff
 APB – AB Approval Board
 ATE – Authorized TIA Employee
 RMS – Registration Management System

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AB Re-approval Process Flow Diagram

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7. QUALITY RECORDS

- a. Accreditation Body request for registration
- b. Accreditation Body profile
- c. AB Approval Board review/approval
- d. 4yr. Agreement
- e. Authorized TIA employee communication to Accreditation Body
- f. AB audit reports
- g. AB complaint process
- h. All AB Approval Board generated review/approval and virtual audit information

8. REVISION HISTORY

Reviewed **2016-03-09**

Change to Revision	Description/DCR Number	Effective Date	Name
Draft		2005-08-23	
Draftv02	Updated with AB/CRB Team Input	2005-08-29	
Draftv03	Updated with AB/CRB Team Input and consolidated Approval/Re-approval into one document.	2005-09-06	
1	Official release as part of 2010 re-approvals	2010-02-09	Tom Yohe
1.1	Changed COO to CEO	2014-06-02	Tom Yohe
2.0	Updated to reflect current processes and merger with TIA	2021-07-01	AB Approval Board